

**Tanoa at Elk Meadow Homeowner's Association Annual Meeting**  
**December 4, 2023**  
**Meeting Minutes**

- **Meeting called to order at 6:30pm**
- **President's introduction of all board officers, board and committee members**
  - **Officers:**
    - **President-** Brandon Rigo
    - **Treasurer-** Chris Mott
    - **Recording Secretary-** Beth Kwiat
    - **Social Secretary-** Kristen Hammond
    - **Member at Large-** Hayes Parzybok
  - **Committee Members:**
    - **Architectural Standards and Covenant Control Committee-** Board Vote
    - **Maintenance/Landscape/Noxious Weed Committee-** Brandon Rigo
    - **New Owner Welcome Committee-** Kristen Hammond
  - **Non-Member: C.P.A. firm** (Valentine Seevers & Associates PC)
- **Roll call of all present and welcome of new members (read by Secretary Beth Kwiat from sign-in sheet)**
  - Brandon Rigo
  - Chris and Delain Mott
  - Mike Read
  - Kristen Hammond
  - John Klitzke
  - Travis Ruhl
  - Beth and Ken Kwiat
- **Proof of "Notice of Annual Meeting" mailed and post marked to all homeowners on or before November 20, 2023.**
- **Reading and approval/disapproval of Minutes of last meeting; November 1, 2023 - Approved**
- **New Business:**
  - **2023 HOA budgeted projects**
    - Snow removal
    - Front entrance landscaping
    - Thinning of trees in open space
    - Annual picnic and welcome baskets
    - Accounting and tax preparation
  - **Ratification of the 2023 Annual budget by all members present - Approved**
  - **Call for new board of director and committee members**
    - Mike Read and Travis Ruhl to join the THOA board
    - Hayes Parzybok to be removed
  - **Motion to elect new board members - Approved**
- **Any Unfinished Business - none**
- **Adjournment at 7:45p**